

Town of Florence
Bid Tabulation Sheet

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Verbal (only allowed when \$5,000 of less)

Date Prepared: September 14, 2018

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Written/Fax (mandatory when over \$5,000; attach bids)

Prepared By: Maria Hernandez, Deputy Town Clerk

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Formal Sealed Bid: # TOF Parks and Recreation Comprehensive Plan

Bid Due Date: September 14, 2018

Bid Due Time: 2:00 PM

Item (include quality, brand, model, color)

Vendor name Contact Person Phone/Fax	1 original 5 copies	Cover Letter Offer (max 2 pgs)	Firm & Team Member Roles (max 8 pgs)	Scope of Work (max 15 pgs)	Critical Path Schedule (max 2 pgs)	Insurance (to be identified in cover letter)	References (max 1 pg)	Work Examples (max 6 pgs)	Supplemental #1 Scope (max 3 pgs)	Supplemental #1 Critical Path (max 2 pgs)	Supplemental #1 Work Examples (max 2 pgs)	Supplemental #1 Additional Info (max 1 pg)	Comments
1 Kimly Horn	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
4582 S. Ulster Street, Suite 1500													
Denver CO 80237													
PH #													
2 Greenplay, LLC	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	
1021 E. South Boulder Road													
Louisville CO 80027-2548													
PH # 303-439-8369													
3 Planet	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
4200 N. Central													
Phoenix AZ 85012													
PH # 602-864-0791													

Attach additional page(s), if necessary

Vendor Selected

Address

Justification (if not lowest price)

Department Head Approval

Date:

Finance Director Approval

Date:

Town Manager Approval

Date:

*If over \$25,000, must go to Town Council for approval.
Attach this approved for to purchase request with written quotes, if applicable.